

# THE OHIO STATE UNIVERSITY MEDICAL CENTER SCHOLARSHIP LOAN APPLICATION INSTRUCTIONS

**You must submit all parts of the application six months prior to your graduation to be considered. Application components may be submitted separately, and will be held for review until all parts are received. A complete application consists of :**

- A complete “Nursing Scholarship Loan Application” Form including written responses to the essay questions
- An official college transcript (Ohio State students may submit an Advising Report with an advisor’s signature)
- Two letters of recommendation from clinical instructors. If you are employed as a student nurse, one of your letters may be from your supervisor.
- A complete online application. Please apply online at <http://www.medicalcenter.osu.edu/jobs> for posting number 316174. **If you are already employed by Ohio State, you do not need to complete an online application.**

**A limited number of scholarships will be awarded. Each scholarship applicant will be evaluated individually by a team composed of Nurse Recruiters and OSUMC Nursing Leadership. Applicants will be considered based on the following criteria:**

- **Academic Performance.** Most successful applicants have a GPA of at least 3.2.
- **Quality of reference.** Successful applicants present strong clinical references.
- **Work experience.** Student nurse experience combined with excellent professional references.
- **Communication.** The ability to articulate thoughts verbally and in writing are keys to success in any profession, and are especially critical in Nursing.
- **Fit with the organization.** We will be selecting candidates whom we feel have the best opportunity for success in the unique environment of The Ohio State University Medical Center.

## FREQUENTLY ASKED QUESTIONS

- **Where should I send my application materials?**
  - You may send them to:  
OSUMC Human Resources  
N164 Doan Hall  
410 W 10<sup>th</sup> Ave  
Columbus, OH 43210
- **When will I be notified?**
  - You will receive a call for your personal interview within two to three weeks of the **receipt** of all scholarship application materials.
- **If I get the scholarship, what happens next?**
  - You will be notified by letter if you are selected as a scholarship recipient. The letter will contain a formal contract that you will need to sign and return to us. Within four weeks of **receipt** of the signed contract, we will mail you a check.
- **Will there be taxes taken out of the check?**
  - Because this is a scholarship loan, there will be no taxes taken out of the check upfront. The loan will be forgiven once you complete your work commitment, and therefore taxes will be due and payable at that time. Once your work commitment is complete, taxes will be deducted from your OSUMC paycheck. We often advise recipients to plan ahead by putting 1/3 of the scholarship money away for this reason.
- **Will someone receive a referral bonus for recruiting me?**
  - Because the Nursing Scholarship Loan program is a special recruitment program providing funds for school, no other bonus programs are applicable. No referral bonuses will be paid for any student taking advantage of the Nursing Scholarship Loan program.

THE OHIO STATE UNIVERSITY MEDICAL CENTER  
SCHOLARSHIP LOAN APPLICATION

**PERSONAL INFORMATION**

NAME: \_\_\_\_\_ SS# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

CURRENT ADDRESS:

\_\_\_\_\_

**CONTACT INFORMATION**

HOME PHONE: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ CELL PHONE: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

PERMANENT ADDRESS IF DIFFERENT FROM ABOVE:

\_\_\_\_\_

PHONE NUMBER: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**CURRENT EMPLOYMENT**

EMPLOYER: \_\_\_\_\_

DATES OF EMPLOYMENT: \_\_\_\_\_

MANAGER: \_\_\_\_\_

JOB TITLE: \_\_\_\_\_

**ACADEMIC INFORMATION**

INSTITUTION OF ENROLLMENT: \_\_\_\_\_

ANTICIPATED GRADUATION DATE (MONTH/YEAR) : \_\_\_\_\_

CURRENT STATUS: \_\_\_\_\_ JUNIOR \_\_\_\_\_ SENIOR

**CAREER GOALS**

ON A SEPARATE SHEET OF PAPER, PLEASE ANSWER THE FOLLOWING QUESTIONS. PLEASE LIMIT EACH ANSWER TO ONE PARAGRAPH.

- WHY DID YOU CHOOSE NURSING AS YOUR PROFESSION?
- WHAT AREAS OF NURSING INTEREST YOU?
- DESCRIBE A RELATIONSHIP WITH AN INSTRUCTOR OR PRECEPTOR THAT HAS INSPIRED YOU.

Mail to: OSUMC Human Resources, 166 Doan Hall, 410 W 10<sup>th</sup> Ave,  
Columbus, OH 43210